



Southern Lehigh School District

Board of School Directors Meeting

February 14, 2011

The first regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:40 p.m. on the above date (February 14, 2011) at Southern Lehigh High School, Center Valley, PA.

PRESENT: Eddinger, Dimmig, Gunkle, McLoughlin, Miracle, Mohr, Stelts

ABSENT: Hayes, Quigley

OTHERS: Snell, Guerriere, Bartholomew, Kennedy, Lewis, Bergey, Siegfried, Zuk, Covelle, Davidson, McGinty, Hafner, and approximately 18 other members of the community.

OPENING PROCEDURES

Mr. Eddinger led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

MOVED BY Miracle and **2ND BY** Gunkle to approve the minutes of the January 24, 2011 meeting as copied and distributed to all Board members.

Minutes of
1/24/2011

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Hayes, Quigley

VISITORS

See Curriculum/Students and Staff Activities

CONSENT AGENDA

MOVED BY Miracle and **2ND BY** Stelts to approve the **CONSENT AGENDA** items as follows -

Approve the bills list dated February 14, 2011 showing paid bills in the amount of \$9,686.44 and bills to be paid in the amount of \$851,374.85 for a total amount of \$861,061.29 for the General Fund, and bills to be paid in the amount of \$4,578.00 for the Capital Reserve Sinking Fund;

Approval of Bills

Approve a salary step adjustment for the following staff, effective February 1, 2011 –

Katie Quartuch, Social Studies Teacher, Southern Lehigh High School, from Bachelors +15 to *Bachelors +30*

Sonya Dill, Grade 4 Teacher, Southern Lehigh Intermediate School, from Bachelors +15 to *Masters*

Jaana Lehtinen, School Psychologist, Lower Milford and Hopewell Elementary Schools, from Masters +45 to *Doctorate*;

Approve salary
step
adjustment-
Quartuch, Dill,
Lehtinen

Approve the following student teacher placements (*pending receipt of required documentation*) -

Kelsey Landis, Art Education, Kutztown University, with *Stephanie Donald*, Southern Lehigh High School, from March 14, 2011 through May 5, 2011

Ronald Sechrist, Mathematics, Muhlenberg College, with *Paul Malik*, Southern Lehigh High School, from March 21, 2011 through May 12, 2011

Abigail Simons, Mathematics Secondary Education, Muhlenberg College, with *Justina Viola*, Southern Lehigh High School, from March 21, 2011 through May 12, 2011;

Approve
student teacher
placements
(pending
required
documentation)-
Landis,
Sechrist,
Simons

Approve
unpaid leave-
Kelly

Approve unpaid leave of the following staff -

Lynn Kelly, Guidance Counselor, Southern Lehigh High School, February 14 through February 17, 2011;

Approve
Substitute
Teachers for
the 2010-2011
school year-
Gieseke, Goda

Approve the following Substitute Teachers for the 2010-2011 school year –

Rosemary Gieseke Special Education

Dorothy Goda Music K-12;

Approve
substitute
support staff
for the 2010-
2011 school
year-Harding,
Kressler,
McGinty

Approve the following substitute support staff for the 2010-2011 school year -

Rebecca Harding, Substitute Cafeteria Worker, at an hourly rate of \$8.41

Rebecca Harding, Substitute Secretary, at an hourly rate of \$13.62

Shawn Kressler, Substitute Cafeteria/Playground Monitor, at an hourly rate of \$9.45

Shawn Kressler, Substitute Cafeteria Worker, at an hourly rate of \$8.41

Lisa McGinty, Substitute Instructional Assistant, at an hourly rate of \$15.31;

Approve staff-
Krupa,
DelPriore

Approve the following staff -

Wendy Krupa, 3 ½ hour/day Cafeteria Worker, Hopewell Elementary School, at an hourly rate of \$13.67, effective January 26, 2011. Mrs. Krupa replaces *Pamela Kovacs* who was transferred to Southern Lehigh Intermediate School.

Dawn DelPriore, Instructional Assistant (7 hour), Southern Lehigh Middle School, at an hourly rate of \$15.89, effective February 15, 2011. Mrs. DelPriore will fill the vacant position created by the resignation of *Jason Fortner*;

Approve
unpaid leave-
Burke, Davis,
Krupa,
Werkheiser,
L. Miller

Approve unpaid leave of the following staff -

Katherine Burke, Instructional Assistant (6 hour), Hopewell Elementary School, March 18, 2011 (1/2 day-afternoon), March 21, 2011 through March 25, 2011

Michelle Davis, Instructional Assistant, Southern Lehigh High School, 5 unpaid days off between February 14, 2011 and April 27, 2011

Wendy Krupa, 3 ½ hour/day Cafeteria Worker, Hopewell Elementary School, March 28, 2011 through March 30, 2011

Debra Werkheiser, Custodian, Lower Milford/Liberty Bell Elementary Schools, February 18, 2011

Lindsay Miller, Instructional Assistant (7 hour), Intermediate School, February 17-18, 2011;

Approve
FMLA-Piszel,
Michael

Approve FMLA Leave of the following staff -

Beverly Piszel, Instructional Assistant, Liberty Bell Elementary School, from February 14, 2011 through March 2, 2011

Lori Michael, Head Cook, Southern Lehigh Intermediate School, intermittent FMLA leave beginning February 9, 2011 through February 8, 2012, not to exceed 12 weeks in duration;

Approve
coaches for
the 2010-2011
school year-
Crivellaro,
Souerwine,
Strong,
Breisch,
Ditchcreek,
Deacon

Approve the following coaches for the 2010-2011 school year -

Christana Crivellaro Junior High Softball** \$3,738

Brian Souerwine Head Track \$6,796

Cotie Strong Assistant Track \$4,078

Joseph Breisch Assistant Track \$4,078

Brenton Ditchcreek Assistant Track \$4,078

Natalie Deacon Assistant Girls' Lacrosse \$3,240;

**New Position

Approve
volunteer
coach for the
2010-2011
school year-
Carmona

Approve the following volunteer coach for the 2010-2011 school year -

Pamela Carmona Track;

Approve
Special
Education
Subject Area
Leader-Elliott

Approve Maureen Elliott, 9-12 Special Education Subject Area Leader, effective January 31, 2011, while *Caryn Bronfenbrenner* is on leave;

Approve the following mentors at a stipend not to exceed \$700.00 for the 2010-2011 school year -

Danielle Castagnera Westwood as a mentor for *Edward Williams*

Shannon Mauro as a mentor for *Rose Jacob*, effective January 31, 2011, while *Caryn Bronfenbrenner* is on leave.

Approve
mentors for the
2010-2011
school year-
Castagnera
Westwood,
Mauro

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Hayes, Quigley

CURRICULUM/STUDENT AND STAFF ACTIVITIES

Mrs. Siegfried, Mr. Davidson, Mr. McGinty and Mr. Hafner reported on student and staff activities at the High School, Middle School, Intermediate School, and the elementary schools.

High School report –

- Course selection process underway. Counselors have met with underclassmen to outline process and distribute the Program of Studies book. The 8th grade parent meeting will occur on Feb. 17.
- Midterm exams were completed on Feb. 4 and teacher data analysis was turned in on Feb. 11. We are currently reviewing the data analysis and addressing any concerns that have been brought to us. Further data has been collected from teachers and individual students. We will continue to analyze the data as we always do in order to refine our practices and improve our instruction. We hope to meet with Central Office administrators to review our findings.
- Skills USA competition held on Feb. 3 at Ag Hall. We had 6 students place in the top 3 in their respective events. We are hoping to feature these students in an upcoming edition of the Laconian.

Middle School report –

- Congratulations to Naomi Li – Winner of the MS Spelling Bee sponsored by the Language Arts Department
- February 4th – Report cards were mailed to MS parents.
- February 10th – Parent Assembly – Prescription Drug Awareness Assembly
- February 17th – Eighth grade course selection night at the HS.
- February 23rd – CAMFEL Assembly for all students during the school day sponsored by the Student Council.
- February 24th – Teen Counselors will visit the MS.
- February 28th – MS students will visit the HS to view the Broadway Musical Annie.

Intermediate School report –

- Students recently competed in the annual spelling bee. The winning word was surveillance. Sixth grade student Sarah Mackin was the overall winner and 5th grade student Keelin McLoughlin was the runner up. All finalists received certificates. Sarah and Keelin received free one year online subscriptions to Britannica Online and Sarah received a free online foreign language class. Sarah will go onto the Scripps Regional Bee.
- The Read-on program has begun again at the Intermediate School. For every 100 pages our students read, our sponsors will donate \$.25 to the Child Advocacy Center of the Lehigh Valley. We raised more than \$4000 last year. This year our sponsors are Lutron, Victaulic, and Altronics.
- Second marking period report cards were sent out on Friday, February 4, 2011, right on schedule despite the weather related interference.

Elementary schools –

- We are all happy to finally have some full weeks of school as we try to get back into a routine and focus on instruction as we get closer to PSSA Testing in another month.
- Spanish Immersion Information Night is tomorrow evening at 6:30 P.M. in Liberty Bell's library. This is for current kindergarten parents who are considering the program and would like to learn a little more about it before next month's registration.

- Liberty Bell's School-Wide Positive Behavior System Team attended training this past Thursday to learn about Tier II and Tier III Behavior Interventions that tie into the state's RtII Model.
- Liberty Bell's 1st Grade Team will be having their 100th Day of School Parade this Thursday at 2:00 P.M. as they proudly parade the halls showing off their 100 Day projects and posters. Hopewell's Kindergarteners will be having a similar celebration on Thursday as well.
- All three buildings recently held or are holding their 2nd Quarter School-wide Positive Behavior celebrations.
- Finally, all three buildings are meeting with their grade level data teams to review the data of the recent DIBELS screening and to also adjust individual students' goals and/or interventions.

VISITORS

Ed Risi, Beth Boyle, Francis Stauffer, Trina Falco, Scott Lievendag, and Theresa Andreucci all addressed the Board in support of Middle School Girls lacrosse, which has been a club sport for the last 8 years while receiving no funding from the District. They were questioning the logic of eliminating Junior Varsity Girls softball and creating a Junior High softball position and hiring a coach to field another softball team and increase participation when the Middle School Girls lacrosse program participation has greatly outnumbered softball. They were all in support of the District funding the lacrosse program.

There was Board discussion, and the Administration will take this under advisement.

Rescind earlier approval for coach for 2010-2011 school year- Crivellaro

MOVED BY Dimmig and 2ND **BY** McLoughlin to rescind the earlier approval, under Consent Agenda, of the following coach for the 2010-2011 school year –

| | | |
|-----------------------------|----------------------|---------|
| <u>Christana Crivellaro</u> | Junior High Softball | \$3,738 |
|-----------------------------|----------------------|---------|

VOICE VOTE: "YES"– McLoughlin, Dimmig, Stelts, Gunkle
"NO" – Mohr, Miracle, Eddinger - Motion Carried
ABSENT: Hayes, Quigley

Approve SL Competition Cheerleading Squad school trip-Orlando, FL

MOVED BY Miracle and 2ND **BY** Dimmig to approve the following school trip -

Southern Lehigh Competition Cheerleading Squad to attend the UCA National High School Cheerleading Championship, Orlando, FL on February 11, 2011 through February 14, 2011.

VOICE VOTE: "YES" – All but Stelts
"NO" - Stelts – Motion Carried
ABSENT: Hayes, Quigley

Approve SL FBLA Advisor and qualifying student members school trip- Hershey, PA

MOVED BY Miracle and 2ND **BY** Dimmig to approve the following school trip -

Southern Lehigh Future Business Leaders of America Advisor and Qualifying Student Members to attend the FBLA State Leadership Conference and Competition, Hershey, PA on April 3, 2011 through April 6, 2011.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Hayes, Quigley

Tabled motion to approve Legal Services Consultation Agreement with Sweet, Stevens, Katz and Williams to provide special education services and training for the 2010-2011 school year

MOVED BY Miracle and 2ND **BY** Stelts to approve the enclosed Legal Services Consultation Agreement with Sweet, Stevens, Katz and Williams to provide special education services and training for the 2010-2011 school year.

There was Board discussion.

MOVED BY Miracle and 2ND **BY** Dimmig to table the motion to approve the enclosed Legal Services Consultation Agreement with Sweet, Stevens, Katz and Williams to provide special education services and training for the 2010-2011 school year.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Hayes, Quigley

BUSINESS AND FINANCE

MOVED BY Miracle and **2ND BY** Gunkle to approve settling the real estate tax appeal by Center Valley Distribution Center (Aldi Foods) by establishing the fair market value/taxable assessed value for the 2010-11 year at \$21,000,000/\$6,006,000 (28.6% CLR) and for 2011-12 and forward at \$21,000,000/\$6,762,000 (32.2% CLR).

Approve settling real estate tax appeal –Center Valley Distribution Center

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Hayes, Quigley

SUPPORT SERVICES

MOVED BY Miracle and **2ND BY** Gunkle to approve renewal of the cooperative bid with the County of Lehigh for gasoline and diesel fuel with ISOBUNKERS, LLC, 2 New Road, Suite 311, Aston, PA 19014, for the period May 1, 2011 through April 30, 2012, at a cost of \$.24 over rack. This is the final year of a three year option with pricing being held constant for delivery and overhead.

Approve renewal of the cooperative bid with the County of Lehigh for gasoline and diesel fuel with ISOBUNKERS, LLC

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Hayes, Quigley

PERSONNEL

MOVED BY Miracle and **2ND BY** Gunkle to approve the following staff (*pending receipt of required documentation*) -

Approve staff (pending required documentation)- Williams

Edward Williams, Long-term (Category E) Substitute Teacher, Special Education, at a salary of \$43,743 (pro-rated), Bachelors, Step 14, effective February 14, 2011. Mr. Williams is temporarily replacing *Timothy Jansen*.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Hayes, Quigley

MOVED BY Miracle and **2ND BY** Gunkle to approve Joanne Stevenson to Head Custodian at both Liberty Bell and Lower Milford Elementary Schools, at an hourly rate of \$24.11, effective January 24, 2011. This salary increase is due to the additional duties Mrs. Stevenson is assuming.

Approve Head Custodian for Liberty Bell & Lower Milford-Stevenson

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Hayes, Quigley

MOVED BY Miracle and **2ND BY** Gunkle to approve that Virginia Howell's resignation of December 31, 2010 as reported at the January 10, 2011 Board meeting is corrected to be a retirement, effective January 1, 2011. Ms. Howell was a Special Teacher (3 hour) at Southern Lehigh School District and was employed by the District for 21 years.

Correction from resignation to retirement effective 1/1/2011-Howell

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Hayes, Quigley

REPORTS

Lehigh Career & Technical Institute

Mr. Miracle reported that the inclement weather prevented the JOC from meeting to work on the budget.

Budget & Finance Committee

Mr. Dimmig gave the following report on the February 9, 2011 committee meeting -

Mr. Snell updated the Committee on State Basic Education Funding and Federal Edu-Jobs grants. Mr. Snell explained that SLSD had been receiving federal grants under ARRA over the past two years. Governor Corbett's administration had announced that it would be funding a shortage in the state's general education subsidy with federal funds in the form of Edu-Jobs. This would mean that the district could expect to only receive its subsidy at prior year levels and would not receive "additional" federal funds in the future. Mr. Snell further explained that SLSD's conservative approach to budgeting had anticipated this level of funding and so the changes were already reflected in the budget.

The net result is that we will likely receive approximately \$600,000 less of combined federal and state aid in 2011-12.

The Committee reviewed various documents for the March 12, 2011 Budget Seminar. These documents were approved to be made available to the public and school board members one week prior to the seminar for review.

Superintendent's Report

Mr. Eddinger polled the Board to see if they wanted representatives to attend a Board meeting when the Board will be voting on their budget –

Lehigh Career & Technical Institute – No representative

Lehigh Carbon Community College – No representative

Carbon Lehigh Intermediate Unit - Mrs. Mohr said she would ask Dr. Eib if she wants to address the Board.

OLD BUSINESS

Approve 2nd and final reading of policy #018

MOVED BY Miracle and **2ND BY** Gunkle to approve a second and final reading of the following policy -

#018 Local Board Procedures: Board Attendance at Meetings/Conferences

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Hayes, Quigley

Cancel Board meeting on 3/14/2011

MOVED BY Stelts and **2ND BY** Gunkle to cancel the regularly scheduled Board meeting on March 14, 2011.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Hayes, Quigley

Cancel Policy Committee meeting on 3/14/2011

MOVED BY Gunkle and **2ND BY** Miracle to cancel the Policy Committee meeting scheduled for March 14, 2011.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Hayes, Quigley

VISITORS

Eric Wilson asked how the Middle School Girls lacrosse parents group could influence the District in a positive manner, with information, to fund the sport. He was advised to contact Mr. Harakal, the Athletic Director.

ADJOURNMENT

ADJOURNMENT

MOVED BY Miracle and **2ND BY** Stelts to adjourn the meeting.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Hayes, Quigley

The meeting was adjourned at 8:55 p.m.

ATTEST: _____ Board Secretary